



Yearly Status Report - 2016-2017

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	S. D. P. COLLEGE FOR WOMEN
Name of the head of the Institution	Ms Manju Bhashinee
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01612743992
Mobile no.	9417048556
Registered Email	sdpcollegeldh@yahoo.co.in
Alternate Email	sdpcollegeldh@gmail.com
Address	Daresi Road , Behind Chand Cinema , Ludhiana
City/Town	Ludhiana
State/UT	Punjab
Pincode	141008

2. Institutional Status																									
Affiliated / Constituent			Affiliated																						
Type of Institution			Women																						
Location			Urban																						
Financial Status			Self financed and grant-in-aid																						
Name of the IQAC co-ordinator/Director			Geeta Bhandari																						
Phone no/Alternate Phone no.			01612741830																						
Mobile no.			9417916563																						
Registered Email			sdpcollegeldh@yahoo.co.in																						
Alternate Email			sdpcollegeldh@gmail.com																						
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)			http://sdpcollege.com/xelcms/uploads/aqar/207691931_AQARPDF2.pdf																						
4. Whether Academic Calendar prepared during the year			Yes																						
if yes,whether it is uploaded in the institutional website: Weblink :			http://sdpcollege.com/uploads/calendar/45041359_Academic%20Calendar%202016-17.pdf																						
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B+</td> <td>77.50</td> <td>2005</td> <td>26-Feb-2005</td> <td>25-Feb-2010</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.04</td> <td>2017</td> <td>16-Dec-2016</td> <td>15-Dec-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B+	77.50	2005	26-Feb-2005	25-Feb-2010	2	A	3.04	2017	16-Dec-2016	15-Dec-2021
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1	B+	77.50	2005	26-Feb-2005	25-Feb-2010																				
2	A	3.04	2017	16-Dec-2016	15-Dec-2021																				
6. Date of Establishment of IQAC			09-Apr-2005																						
7. Internal Quality Assurance System																									
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td colspan="3"> </td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries														
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IQAC		
BAL CHETNA SHIVIR BY ART OF LIVING	01-Apr-2016 7	43
BAL CHETNA SHIVIR BY ART OF LIVING	14-Sep-2016 3	43
MIND MANAGEMENT - STRESS MGMT.	14-Sep-2016 3	70
NAV CHETNA SHIVIR BY ART OF LIVING	14-Sep-2016 3	60
ECO HEALTHY FOOD COMP.	31-Aug-2016 1	35
EXTENSION LECT. ON ORGANIC FARMING & ILL EFFECTS OF JUNK FOOD ON HEALTH	10-Sep-2016 1	65
AWARENESS DRIVE ON DEMOCRACY & RIGHT TO VOTE	10-Sep-2016 1	53
STRESS MANAGEMENT LECT. CONDUCTED THROUGH ART OF LIVING	16-Sep-2016 1	85
NATIONAL CONF. ON HEALTH STATUS OF INDIAN YOUTH - A CHALLENGES FOR THE TIMES TO COME	16-Mar-2017 1	57
BAL CHETNA SHIVIR BY ART OF LIVING	16-May-2017 3	43
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Punjab Government	95 Deficit Grant in Aid Scheme	Punjab Government	2017 365	18309940
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
<p>• Monitored Quality Improvement in all aspects of institutional working. • Made Annual Plan for the Institutional Development. • Got feedback from different stakeholders • Prepared Academic and CoAcademic Calendars. • Facilitated NAAC Team's visit and highlighted the major activities of the institution. • The main aim of the IQAC was to plan and decide to start new programmes so as to empower women by offering skill based programmes so that they assume leadership and provides a context of learning that enhances professionalism, humanism, humility and responsibility. A PROPER Plan for starting 4 Year BA BeD Integrated Course was made and hopefully the classes will start in July 2017. • CHINTAN and CONNECTIONS were the two new initiatives which would help in catering to the Computer and English Speaking Skills of the poor and needy students. • Emphasis was made on the aim to provide Quality in Education so as to produce responsible citizens with a critical bent of mind towards issues of public concern. For that matter IQAC circulated the Annual Plan in the beginning of the year and all efforts were made to implement the same. • New teachers were made aware of the aims and objectives of IQAC • Various meetings were arranged to discuss various issues concerning academics, co academics and infrastructural development. Whatever suggestions were made were taken into consideration by the Management. • Ramps for differentlyabled students were made. • New college gate was erected. • All the departments of the college were given a new facelift. • Library was equipped with latest software. Bar coding was initiated. New books /Journals were added. NLIST Programme was also started in the Library. • White wash and paint was done as per usual practice. • New cabins were erected for the Office staff • Biometrics were installed for the attendance of the staff. • IQAC made a major contribution for the NAAC Peer team visit. • Youth Festival was hosted by the college. • Two training programmes were organized exclusively by the IQAC for quality in education. . • Project of Vermiculture was initiated. • Swacch Bharat Abhiyaan was also started. • Extension lectures /Workshops/Seminars/Industrial visits were organized. • The teachers were motivated to make maximum use of multimedia. • IQAC, through the departments of NSS and NCC, provided an opportunity to the students in the capacity of volunteers to venture out of their comfort zones and make a difference to society. Inspired by this philosophy, endeavour was made to sensitize the students to various social concerns through discussions, debates, talks, seminars, workshops, music, awareness campaigns, short plays and confluences especially during National days and Diwali Mela. • A qualified doctor visited the College three times a week and helped students with their physiological, psychological and emotional problems. • The CA was elected to coordinate between the college and its students. From acting as the students voice and ensuring that each student gets the best out of their college experience. The elected representatives of every class to make each event of SDP a grand success. The CA helped in organising major events of the college like the Independence Day Celebrations, Fresher's, Orientation and Graduation parties. • Various Open Durbars were held to redress the grievances of the students.</p>	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
• To sensitize the students about Organic Food/ Farming.	• Workshops were held by department of economics and home science . Eco healthy food competition was also organized and extension lecture on the topic of organic farming and ill effects of junk food on health was also organized.
• To procure latest books/journals for the library	Through Online access (INFFLIBNET) NLIST Service is available in the Library for E resources. Bar coding was initiated.
• To involve students, for enlightening the people of the adjoining areas, on making right use of their vote, for clean governance.	• Camps and rallies were organized door to door campaigning done.
• To create more Smart Classrooms	• Created
• To promote research and staff-participation in workshops/seminars/orientation/refresher courses	• Staff was motivated, Seed Money was earmarked for Research. Two staff members also attended short term course conducted by PUHRDC
• To help the students become aware of the different schemes launched by the Govt. for Women Empowerment.	• Awareness created through seminars and guidance cell
• To provide student support services to the students by holding job fairs, Voter Card, Aadhar Card, E-governance, networking and Account Opening Camps/Workshops with the help of Industry/Bank/Local Administration.	• Various Workshops/Job Fairs were held under the aegis of SBI/LIC
• To organize value based meditations and deliberations under the banner, CHINTAN.	• Various lectures were organized for spiritual training and meditation , various shivirs like bal chetna shivir, nav chetna shivir mind management extension lectures were also there.
• To stress on Reduce, Recycle and Reuse and make students environmentally sensitive.	• Green Brigade started working
• To setup special English Language and Computer Literacy Cell, CONNECTIONS	• Established
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
SDP College Management	12-Nov-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	29-Nov-2016
16. Whether institutional data submitted to AISHE:	No
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Students' Admission Data. All student data is maintained through JSR. The nominal roll of all the classes is computerized. Students' Attendance Data All record of the students attendance is kept in the Attendance Registers and monthly attendance and absentee data is collected by the teachers and the Controller of E. Controller of Exam assimilates and collates all data. Students' Internal Assessment Students are given monthly tests, assignments and project works. On the basis of the data collected and regular attendance of the students, internal assessment is assessed and put on the Notice board for the students to see and later assessment is sent to the University. TimeTable Management Time Table is prepared well in advance before the session commences and later on dictated to the students and then it is displayed on the Notice Board, Library Information and Management Database Library is totally computerized. The students are issued ID cards and they can get their books issued from the Library. PG students can access the Journals through Infilbnet. Accounting Management Data All accounts are maintained and operated through JSR Salary and Payroll Database All data is compatible with JSR</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Panjab University, Chandigarh, the curriculum is

designed and developed by the affiliating university. In the beginning of the new academic session, the college plans its college level Academic Calendar which is synchronous with University Academic Calendar. In charge Academics is appointed by the Principal. Teaching programme is channelled through proper planning of academic activity well in advance. Through the submission of termwise syllabus schedules, syllabus completion proformas, monthly tests, house exams, distribution of report cards and parent teacher meetings, efforts are made to sustain the quality of education. After result analysis, remedial classes are arranged. Principal of the college with In-charge Academic supervises the implementation of curriculum holding periodical meetings. Sometimes staff members send written representations to the Board regarding certain changes in curriculum. The teachers are encouraged to participate, present papers in seminars and attend workshops and conferences for quality improvement. To fulfil our goals of providing Quality Education, the college imparts curriculum through innovative teaching-learning methods such as assignments, presentations, workshops, discussions, seminars, visits, tours, projects and practical apart from regular lecture method. We have been providing academic flexibility and variety to students introducing different courses from time to time as per needs of students and society. The college provides physical facilities (building, class-rooms, labs. library, playgrounds, seminar hall and required infrastructure etc.) along with books, newspapers, magazines, journals and software to enable teachers to ensure effective delivery of curriculum. Smart class rooms and inter-active boards further support effective teaching learning process. To effectively deliver the curriculum and improve teaching learning practices, the college receives support from University. As a constituent college of Panjab University, the Institution implements quality strategies to ensure timely and well-planned implementation of the curriculum as well as to enhance its utility and value. The quality improvement strategies further focus on making the curriculum more applied, innovative oriented and synchronous to the developments in field of Commerce and Economics. With this view, academic departments offer those Standard Electives, Ability Skill Enhancement Courses that are suited towards enhancing the knowledge of the students while simultaneously increasing their employability. Due thought is accorded to provide contemporary and multidisciplinary subjects to students who are given freedom to choose from the list of subjects offered. The college is affiliated to Panjab University, Chandigarh, the curriculum is designed and developed by the affiliating university. In the beginning of the new academic session, the college plans its college level Academic Calendar which is synchronous with University Academic Calendar. In charge Academics is appointed by the Principal. Teaching programme is channelled through proper planning of academic activity well in advance. Through the submission of term-wise syllabus schedules, syllabus completion proformas, monthly tests, house exams, distribution of report cards and parent teacher meetings, efforts are made to sustain the quality of education. After result analysis, remedial classes are arranged. Principal of the college with In-charge Academic supervises the implementation of curriculum holding periodical meetings. Sometimes staff members send written representations to the Board regarding certain changes in curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	COSMETOLOGY	29/05/2016	4	Nil	cosmetology skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	20

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Chintan	01/04/2016	400
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	Marketing,finance and HR	32
BBA	Marketing, Finance and HR	20
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The IQAC solicits quality based feedback and suggestions from faculty, non-teaching(in meetings) staff, students, parents of the students, alumni through feedback forms. The management also coveys its feedback in Weekly/Monthly meetings. This feedback is analysed to chalk out the quality measures for the academic year ahead and align the interests of various stakeholders with the institutional interests. Further, departmental level feedback is taken from faculty and students to enhance the teaching learning process. The College employs a systematic feedback mechanism to yoke its efficacy. Various

departments of the college have collected feedback from the graduating students of the session 201819. The feedback was taken in the months of April/May2018. Some aspects of the Survey are department or discipline specific, whereas some aspects like Infrastructure, Library facilities, Teaching Learning, Feedback on Examination and Assessment etc were common. Each department has used its own methodology in terms of rating scale, qualitative feedback and checklist. Open Darbar is held almost every month wherein the grievances of the students are catered to, Feedback taken and issues are resolved Various feedback boxes have been kept at strategic places such as IQAC office, Administrative office. These feedback boxes are opened periodically and the feedback so received is duly recorded. The analysis of such feedback is done on an institutional level and in case of any grievance, the Principal tries to redress the grievances and recommends the required action to be taken. The students contact the senior students and register their grievances with them

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Mcom	40	34	34
MA	MA (Hindi)	60	6	6
MSc	MSc (Maths)	60	27	27
BBA	BBA	40	12	12
BCA	BCA	40	9	9
BCom	BCom	140	140	140
BA	BA	500	89	89
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	811	193	25	7	19

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
51	40	4	7	4	4
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has distinct students mentoring system for undergraduate and postgraduate level wherein individual attention is being provided to each and every student. Faculty Members are nominated by the College to be tutorialwise mentors. Students are divided into groups and each group is allocated a tutor to look into the students grievances. Students can seek advice of their allocated faculty not only in the field of education but also towards their career progression and future endeavors. Orientation programmes and regular workshops are also conducted in order to sensitize the students about the various aspects of the College. In addition, the tutorial system the tutors discuss various topics and interact with a small group of students (normally 2025 students per group) ensuing onetoone scholastic interface and unceremonious mentoring for the well being of the learners.

Personal advice is also given to the students by the teacher and the information is kept discreet and confidentiality maintained. The institution has well-defined students mentoring system at all levels i.e. undergraduate and postgraduate level wherein individual attention is being provided to each and every student.

Faculty Members are nominated by the College to be section-wise mentors. Students are divided into groups and each group is allocated a separate faculty member to look into the students grievances. Students can seek advice of their allocated faculty not only in the field of education but also towards their career progression and future endeavors. Orientation programmes and regular workshops are also conducted in order to sensitize the students about the various aspects of the College. In addition, the tutorial system where faculty members interact with a small group of students (normally 10-12 students per group) ensures one-to-one academic interaction and informal mentoring.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1004	51	1:20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
2	51	14	6	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	Nill
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	I Sem	28/12/2016	24/05/2017
BCom	BCOM	I Sem	28/12/2016	24/03/2017
BBA	BBA	I Sem	28/12/2016	21/03/2017
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

- The students were encouraged to make use of latest equipment in the college and prepare projects. For confidence building the students were encouraged to participate in seminars and exhibit their skills through PPTs. Inter department

activities were organized to make teaching and evaluation inter-disciplinary. • Open book tests were given in the class rooms. • Assignments prepared by the students were assessed. • Students were encouraged to prepare and present PPTs on their own. • Online question banks in various departments were created.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Recognising the need for constant development and stimulation in academic areas, the IQAC, through the Academic In charge, drafted Academic Calendar of the college and the academic delivery involves careful introspection and sustained implementation of the planning and implementation process is spread over the period of the academic year. Assiduous planning by the College precedes punctilious delivery by faculty members. The College meticulously develops action plans taking into account the objectives of the curriculum, the number of teachers and students and infrastructure available. Before the commencement of the academic year, the Department Level Time Table Committees of the College headed by the department Teachers-In-Charge, plan and ensure effective and timely implementation of the curriculum through infrastructural planning in terms of aspects such as number of classrooms, tutorial blocks, availability of books and academic resources. In the next phase, Internal Subject Meetings for each subject offered by the College are held to ensure that the subject specific objectives are imbibed within the broad academic framework. Broad guidelines of delivery, pace and assessment are decided in the internal subject meetings which are then documented in the form of minutes. Faculty has the freedom to decide the pace and transmission of the curriculum within the time frame and requirements of the University. The academic plan is transitioned into effective action through lectures, presentations, assignments, seminars, workshops and discussions. Documentation is maintained in the form of attendance records and analysis. Further, as a review mechanism, departmental meetings, Staff Council and informal feedback mechanism ensures changes in the strategy and action plan, if any, are incorporated on a timely and need-oriented basis. The perspicacious implementation of the curriculum engages beyond the classroom to innovative teaching practices employing a wide range of instructive methods and edifications to endear to a culturally diverse and intellectually heterogeneous student base. A liberal two-way feedback system ensures vibrancy in the pedagogy harmonized to be student and learning concentric. The curriculum is suitably enriched to be representative of stakeholders' expectations in catering to needs of the society, economy and the environment. Lectures, speaker sessions and workshops by eminent personalities from academics, corporate sector, are held regularly to enhance the curriculum to a more application-oriented framework.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://sdpcollege.com/link.php?th=30>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Bachelor of commerce	BCom	BCom IInd sem	134	120	89.55
Bachelor	BCom	BCom Ist	134	77	57.46

of Commerce		sem.			
Bachelor of Arts	BA	BA V sem	106	57	54
Bachelor of Arts	BA	BA IIIrd sem	95	53	56
Bachelor of Arts	BA	BA Ist sem.	80	32	40
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://sdpcollege.com/link.php?th=32>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	Nill	Nil	Nill	Nill
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Interpersonal skill and communication	English	30/07/2016
How to access E-resources available through analyst Programme	Economics	23/09/2016
Interpersonal Skill	English	15/03/2017
Health Status of Indian Youth- A Challenge for the Times to come	Economics	16/03/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Patanjali yogpith	DR. Asha Aneja	Patanjali yogpith	Nill	Nill
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0000	0000	0000

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Economics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	3	Nill
National	Hindi	13	Nill
National	Economics	4	Nill
National	Commerce	16	Nill
National	BBA	7	Nill
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Nill	53	1	Nill
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and

Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NCC	NCC	1	54
NSS	NSS	3	150
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
National Child Labour Project	Appreciation Award	Project Director N.C.L.P Cum Deputy Commissioner (Devel opment), Ludhiana	41
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NCC NSS	Ncc and NSS	SWACHH BHARAT	4	204
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nil	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
ON THE JOB TRAINING	BBA	DETAILS ENCLOSED	01/01/2017	31/03/2017	20
ON THE JOB TRAINING	M.COM	DETAILS ENCLOSED	01/06/2016	15/07/2017	32
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
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			participated under MoUs
JIndal and company, Gill road, ludhiana SDP College for Women	02/11/2016	Disposal of E-Waste	34
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2013508.2	1667054

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
jsr	Partially	Nill	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8556	384007	214	69146	8770	453153
Reference Books	20722	2639476	221	104182	20943	2743658
e-Books	Nill	Nill	Nill	Nill	Nill	Nill
Journals	Nill	Nill	Nill	Nill	Nill	Nill
e-Journals	Nill	Nill	Nill	Nill	Nill	Nill
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	69	Nill	Nill	Nill	69	Nill
Others(s pecify)	14	15007	Nill	14	14	15021
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under

Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	62	4	3	4	1	3	19	0	0
Added	0	0	0	0	0	0	0	6	0
Total	62	4	3	4	1	3	19	6	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

6 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
937707.1	892404	234494.7	139741

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution obtains the necessary requirements of classrooms, laboratories and other infrastructure resources well before the beginning of the academic year. Any new facility to be acquired is provided by the management before the semester begins. Procedures and policies for maintaining and utilizing Physical, Academic and support facilities. 1. Physical Labs • The college has the facility of computer Labs with internet and projectors which help the students to learn the things better • Licensed software is also used for uploading students related information like results of Mid Semester test as well as monthly tests, attendance records and assignments also. • Smart classrooms have been added to the infrastructure to make teaching learning more interesting and effective. Our college provides latest technology to the students and thus benefiting them in keeping up with the pace of modernizing IT world. • Faculty make use of PowerPoint and multimedia presentations for better understanding and greater attention of the subject. • Multimedia shows are also used as a mode of interactive teaching by some departments. • Our college has English language lab, Hindi Lab which is very useful for assessing student's

speech. It provides students with the technical tools to learn the language easily. • Home science labs is the medium for the practical exposure for the students. This is to ensure that each student gets to use the equipments individually. The students are imparted necessary skills which improve the employability of the students. Library • The aim of the library is that no Bonafide reader is allowed to be deprived of its rich resources. • • All books have been automated with barcode labels. • The library is also having the facility of INFLIBNET through which students can access e-books and e-journals. • For meritorious and economically backward students book bank facility is also available. The library also provides books to the needy students during the examination time. • Library and reading room are kept open to all the student from 9:00 a.m. to 5:00 p.m. on all working days. • There is a provision of Research Centre for faculties and students of PG classes. • Various reputed journals are also available for the guidance. Sports • The college provides counseling and guidance to the students regarding importance of physical activity for the better mental health. • Students attend sports lecture in the zero period that is early morning which act as a catalyst and energy booster for whole of the day. • Gym facility is also available for security and students as well. • Any student of any discipline can use the sports equipment free of cost. 2. Academic • Remedial classes are held for students who are weak in certain subjects. • Counselling is given to all the students on one to one basis regarding their choice of subjects at the time of admission keeping their interest in mind. Psychological problems are also resolved through counselling. • The college organized various extension lectures on career counseling with the objective to aware the students for various competitive exams like civil services, bank etc. 3. Support facilities • The college has established grievance redressal cell with the objectives to solve the problems of the students. • The placement cell of the college provides placement cum career counseling services to the students. The main objective of the cell is to organize various interactive sessions with the industry experts to apprise the students about the latest developments in the industry and skills necessary for obtaining gainful employment. • Youth club of the college is providing youth the opportunities and platform to utilize their energies. Youth club encourages the students to participate in various activities from time to time. • Tutorials are held with every Monday. During tutorials, students interact with their tutors freely. The students are given information about the general discipline in the college, functioning of the college, college activities and academic and non academic information. The tutor keep check on the academic as well as non academic performance of the students.

<http://sdpcollege.com/link.php?th=3>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nill	Nill
Financial Support from Other Sources			
a) National	College Development Council (CDC) (Revolving Fund Scholarship)	7	37800
b) International	Nill	Nill	Nill

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bal Chetna Shivir	14/09/2016	43	NCLP Dept. of Eco
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Interpersonal Skill and communication	Nil	150	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	1	BCA	Computer	SCD College	M.Sc (IT)
2016	3	BA	Arts	SCD College	MA
2016	24	B.com	Commerce	SDP College for Women	M.com
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Heritage Talent Hunt/Mehandi Competitionc	College	Nil
Friendship Day	College	Nil
Freshers Party	College	Nil
Hawan	College	Nil
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	Nil	Nil	Nil	Nil	Nil	Nil
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Cell under the IQAC: In order to improve the quality framework of the college working students were also included in the IQAC so as to involve them in the Quality process. The cell was formed with an aim to facilitate greater access of quality initiatives amongst the students and promote a holistic ambience in the College. The role of cell was to help develop mindful and catalytic systems at the student level, in the College towards quality improvement and intensification. The cell has been elementary in organizing various functions in the college and other workshops for the benefit of the students. It has also helped seep into the information pertaining to IQAC amongst students in the College. The Students' Council works under the patronage of Principal and staff members. Student members very smartly and enthusiastically monitor and help in maintaining discipline during college functions. The Central Association of students was elected to coordinate between the college and its students. From acting as the students' voice and ensuring that each student gets the best out of their college experience, the cell worked with the elected representatives of every class to make each event of SDP a grand success. Proper Elections are made to the Student body at the commencement of the new session. Students are part of various committees of the college including IQAC. They also help in organizing Open Durbar in the college and cater to the grievances of the students and bring to the knowledge of the Management.. All the members of the council try to bring awareness amongst the students on various social issues and arrange Nukad Nataks too. Student Council is very active throughout the year and they are responsible for Discipline during all the functions in the college The CA members are also working towards global Sustainability.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

221

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college vigorously promotes a culture of participative Management when it comes to the Faculty/Students relationship. They plan activities together and implement them with the active participation/involvement of the Management. Teaching, non- teaching members and Management representatives make Action Plans for the ensuing session and make best efforts to implement them. Participating Management involves students too. There is a Student Council having outstanding communication between the college managing committee and the students council. There are class representatives from PG and UG classes. They act as a link between Principal, Faculty and Students. They help in communicating orders/decisions taken by the Principal. Sometimes they offer solutions to various problems. They are also given leadership positions in college. They help in maintaining discipline/decorum in the college campus. They work together to make the campus clean, green and eco -friendly. They give their active cooperation during various functions like Diwali Mela, Republic Day and Independence Day as these grand functions are jointly celebrated by all institutions of the Sabha. In order to improve the quality framework of the college working students were also included in the IQAC so as to involve them in the Quality process. The cell was formed with an aim to facilitate greater access of quality initiatives amongst the students and promote a holistic ambience in the College. The role of cell was to help develop mindful and catalytic systems at the student level, in the College towards quality improvement and intensification. The cell has been elementary in organizing various functions in the college and other workshops for the benefit of the students. It has also helped seep into the information pertaining to IQAC amongst students in the College. The Students' Council works under the patronage of Principal and staff members. Student members very smartly and enthusiastically monitor and help in maintaining discipline during college functions. The Central Association of students was elected to coordinate between the college and its students. From acting as the students voice and ensuring that each student gets the best out of their college experience, the cell worked with the elected representatives of every class to make each event of SDP a grand success. Open Interactive sessions are a regular feature of the college administration. The sessions are organized for the betterment of the college and students. In last week of every month, the members of the management are invited to preside over the session. The session is held in two parts. In the first part of the session, the grievances and problems of the

students are presented by the students and they are listened to by the representative of the Management and in the second part of the session suggestions for the betterment of the institution and improvements in the academic standards are invited.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> • Bar Coding was the new initiative in the Library. Library was equipped with NLIST Programme. New Journals were added. • Common Room and Staff Room were totally refurbished. • IQAC/NAAC office was also refurbished. • Construction of Cosmetology labs and two rooms adjoining the lab were completed and furnished. • The main road connecting the college from the back gate was repaired. • The passages were also repaired. • Library Hall was refurbished. • Main college gate was erected
Research and Development	<p>Seed Money was also earmarked for the development of research activities. Staff members were encouraged to attend seminars, workshops and conferences. Many teachers presented papers and got their papers published during the session. Teachers were encouraged/sent for refresher courses/orientation programmes. Some teachers are working on their books. Few members of the staff are pursuing their PhD course work.</p>
Examination and Evaluation	<ul style="list-style-type: none"> • Monthly /weekly tests and mid semester exams were a regular feature of the Examination system during the session. • Attendance in examination was reinforced. • Students were assessed for their performance in the classes. Assignments were given and seminars were also organized
Teaching and Learning	<p>The learners are at the core of all teaching and learning process and all activities are learner- centric. The main aim of the IQAC is to make learning a ruminative activity where the learners are equipped with the skills to evaluate, ponder and analyse and teaching becomes a ruminative experience for them. Keeping this in mind the IQAC coordinated with various</p>

committees to make learning a totally satisfying experience for the learners. Departmental and college level duties were fixed and after reaching a consensus and shared understanding, the students were made aware of their curriculum modules. New pedagogic techniques were adopted by the teachers. Remedial classes for weak students were organized Curriculum operationalization was done by a series of staff meetings and endeavour was made to make teaching learning reach optimum level/standard. Teaching was made interesting by way of audio-visual aids used in the classroom. Use of Multimedia was promoted. Power Point Presentations were made and presented by the students. Seminars were organized by the students in the classrooms. Lively interactions and group discussions were followed by assignments, class tests and quiz Special English Language Proficiency and Computer Literacy Skills were acquired by the students. Students were tested periodically.

Curriculum Development

Planning for the session was made in advance and all academic activities became part of the Academic Calendar, which was implemented during the session. Time table was put in place and also dictated to the students during Orientation Session. Term-wise syllabus was planned and completion reports were taken from the teachers by the Academic In charge. Regular teaching was complemented with role based activities. Class level seminars and activities were promoted for effective curriculum development. Students made PPTs and presented them in the class rooms. Deliberation through series of meetings were done on various issues pertaining to curriculum operationalization, targeting academic excellence for quality enhancement in education.

Human Resource Management

Workshops were held to boost the morale of the staff both morally and spiritually.

Industry Interaction / Collaboration

Formal Consultancy with the Banks and LIC was done. Job Fair was organized by the SBI. Students were sent on industrial visits. MOU was signed with IBM Solutions Pvt. Ltd., Jannat Professional and Eastman Impact

	Ludhiana. Experts from Banking, Computer, LIC and Industry visited the college and organized lectures.
Admission of Students	<p>As per the regular practice personal efforts were made by the staff by visiting various schools in the adjoining localities for the promotion of Admission. Career Guidance and Counselling was also done by the staff in different schools.</p> <p>.Advertisements/hoardings were placed for the same. Personal contacts of the staff were also used to promote admission in various classes. College website highlighted Admission dates, rules, eligibility criterion from time to time.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Office work, Correspondence to the university, DPI, local administration
Student Admission and Support	Record maintenance data of students year wise, All student data is maintained through JSR. The nominal roll of all the classes is computerized.
Finance and Accounts	All accounts are maintained and operated through JSR Salary and Payroll Database
Planning and Development	Time Table is prepared well in advance before the session commences and later on dictated to the students and then it is displayed on the Notice Board, Library Information and Management Database Library is totally computerized. The students are issued ID cards and they can get their books issued from the Library. PG students can access the Journals through Infilbnet.
Examination	Students are given monthly tests, assignments and project works. On the basis of the data collected and regular attendance of the students, internal assessment is assessed and put on the Notice board for the students to see and later assessment is sent to the University.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended	Name of the professional body for	Amount of support
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		for which financial support provided	which membership fee is provided	
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	10	12	12

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
3	3	2

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Financial Audit is done through a registered CA. External authorities appointed by the Govt of India also are involved in the Auditing. Through ISO Academic and Non Academic audit is also done.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	Nill	Nill
No file uploaded.		

6.4.3 – Total corpus fund generated

63756558.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	PU ISO Chandigarh	Yes	Management/Principal/Academic In-Charge
Administrative	Yes	Auditor	Yes	CA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher meetings were held periodically after the mid semester exams, to make them aware of the performance of their children. Feedback was also taken from the parents on various aspects of the college working and suggestions were invited

6.5.3 – Development programmes for support staff (at least three)

Uniform is given to the staff. Loans are also given to them to meet exigencies and fee concessions are given to their wards.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Curricular aspect- a. Instructional material provided to the students. b. Remedial classes are taken for the back learners. 2. Teaching Learning Evaluating- a. publicity through prospectus, website and advertisement etc. b. the college has introduced the practice of mentoring students. 3. Infrastructure and Resource use- a. Wi-fi connectivity is available in library, office, and computer rooms b. The college provides separate space for IQAC and NAAC committee.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Nil
b) Participation in NIRF	Nil
c) ISO certification	Yes
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	CHINTAN AND CONNECTIONS	01/04/2016	01/04/2016	18/05/2017	400
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
An Awareness	09/09/2016	09/09/2016	110	Nil

Lecture regarding right to vote				
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	4	4	12/08/2016	1	Swachh Bharat Campaign	Cleanliness	24
2016	1	1	19/11/2016	1	Traffic awareness camp	To inform about traffic rules	110
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Not Applicable	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Havan	18/07/2016	18/07/2016	210
Teej Celebration	11/08/2016	11/08/2016	250
Teacher's Day	05/09/2016	05/09/2016	150
World Literacy Day	08/09/2016	08/09/2016	100
Republic day celebration	26/01/2017	26/01/2017	400
Women Day	07/03/2017	07/03/2017	160
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Initiatives by institution to make campus eco-friendly • Burning of dried

leaves/wooden twigs is not allowed within the campus The college is planning to adopt vermin compost for its use. • Any leakage from taps is properly checked and repair ensured. • At present no hazardous material is used in the college. • Dustbins covered with lids are placed at different points in the college. • Weeds and stray plants are removed regularly. • Canteen contractor has been instructed to use less and less polythene covers/bags.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The college is actively engaged in Community Services. National Child Labour School is being run by the college to impart primary education to the children belonging to weaker sections of society. 2. Open Interactive sessions (Open Darbar) are a regular feature of the college administration. The sessions are organized for the betterment of the college and students. In last week of every month, the members of the management are invited to preside over the session. 3. Various creative hobby classes involvement in different fields of student's part of interest which are free of cost, subjects like Home Science , Cosmetology , Computer Science , Fine Arts , Music , Free Gym , Playing games etc

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://sdpcollege.com/link.php?th=28>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our college is fully committed in imparting quality education for the welfare of students, families, organisation and society at large. Our college always aims at bringing the inner talent out form the students and provide them opportunities to explore the new possibilities in the field of education. The institution maintains the balance between academic as well as co Academic growth of the students. Our college is actively engaged in Community Services. National Child Labour School is being run by the college to impart primary education to the children belonging to weaker sections of society. N.S.S volunteers during one day or seven days camp hold rallies, visit villages and sensitize villagers on different issues, arrange medical check-up camps for them and for the inhabitants of college surrounding vicinity, visit physically challenged schools, organize different activities for them and also share homemade eatables. The college management, staff students actively contribute to this noble cause extending personal services.

Provide the weblink of the institution

<http://sdpcollege.com/link.php?th=21>

8.Future Plans of Actions for Next Academic Year

Future Plans • More infrastructural improvements to be made. • Efforts to promote admissions to be taken rigorously. • Problem of the absenteeism to be curbed. • Skill based projects to be initiated. • Efforts are made to provide education to the girls belonging to the under-privileged and backward sections of society so that they know their self-worth. • The students are made aware of various govt. schemes for empowerment. • All efforts were made for the enhancement of the results. • Involve students in decision making and committees and their real issues and concerns will be catered to. • Alumni Association to be made stronger. • Stakeholders to become part of the decision making.

